



MINUTES OF JUNE 7, 2016
REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO
THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL
CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA

CALL TO ORDER

Mayor Stapleton called the Council/Agency/Authority meeting to order at 7:30 p.m. with all Councilmembers present.

ROLL CALL

Councilmembers Present: Walter Allen III, Peggy A. Delach, John C. King, Mayor Pro Tem/Vice-Chair Jorge A. Marquez, and Mayor/Chair Kevin Stapleton.

Councilmembers Absent: None.

Elected Members Present: City Treasurer Geoffrey Cobbett

Elected Members Absent: City Clerk Mary Lou Walczak.

Staff Members Present: Interim City Manager Donald E. Penman, Community Development Director Brian Lee, City Attorney Candice K. Lee, Interim Police Chief Kim Raney, Public Works Director Siobhan Foster, Parks and Recreation/Library Director Amy Hall-McGrade, Interim Finance Director Dennis Swink, Acting Assistant Fire Chief Jim Enriquez, Assistant to the City Manager Angel Carrillo, GIS Technician James Knox, and Chief Deputy City Clerk Sharon F. Clark.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember King.

INVOCATION

Police Chaplain Truax gave the invocation.

PRESENTATIONS

Mothers Against Drunk Driving Honoring Covina Police Officers

Mayor Stapleton introduced Mothers Against Drunk Driving (MADD) Representative Keith Page who presented Covina Police Officers Manny Esquivel and Garrett Hagle with awards in recognition of having made more than 25 driving-under-the-influence (DUI) arrests in calendar year 2015.

Police Chief Raney commented on the proactive approach of Covina officers to DUI arrests, congratulated Officers Esquivel and Hagle, and explained that the November 2016 initiative which proposes decriminalization of marijuana could further impact drivers, and that MADD and police chiefs across the state will be working on educating the public on this issue.

Introduction of Interim City Manager

Mayor Stapleton introduced new Interim City Manager Donald E. Penman, presented him with a City pin, and welcomed him to the Covina team.

PUBLIC COMMENTS

Gary Clifford, Executive Vice-President of Athens Services, introduced Athens Governmental Affairs Director Brian Johsz and presented a video on Athens' new award-winning Materials Recovery Facility.

Jerry Chandler, representing Masonic Homes Covina, shared history of the organization and invited Councilmembers to attend an event celebrating its 100-year anniversary in Covina; and announced that Destiny Lodge, a new Masonic lodge in Covina, will participate in National Night Out in August 2016 with an event at Masonic Homes Covina.

Resident Corina Hiel commented on the benefits seniors receive from having a senior center and expressed her disappointment in delays for a new center following the close of the Joslyn Senior Center.

Resident Irene Snavely announced a Memory Walk for Michael Miyamoto and Covina Police Officer Jordan Corder benefitting Be the Match international bone marrow registry to be held on Sunday, June 12, 2016, at Faith Lutheran Church in San Dimas from 1:00 to 4:00 p.m., and outlined features of the event.

Speaker Leonard W. Rose, Jr. commented on various providers and methods of help for the homeless.

Speaker Rita Garabet, former Miss Covina Valley 2013, commented on vehicle safety awareness and presented suggestions on ways the City can promote greater employee driving safety.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Councilmember King announced Covina Concert Band's Swing Band Festival to be held on Saturday and Sunday, June 11 and 12, 2016, from 2:00 to 8:00 p.m., and congratulated Ms. Garabet on being admitted to the USC School of Dentistry.

Mayor Pro Tem Marquez expressed his pride in former Miss Covina Valley Rita Garabet and his hope that everyone had voted today.

Mayor Stapleton announced the following events: Parks and Recreation Department's Covina Concert Band 8th Annual Swing Festival on Saturday and Sunday, June 11 and 12, 2016, from 2:00 to 8:00 p.m. at Covina Park, and open registration for summer programs; Covina Public

Library Events: 2016 Annual Summer Reading Program beginning Saturday, June 18, 2016, and “Read for the Win” Olympic Summer Games on Saturday, June 18, 2016, at 1:00 p.m.; the City of Covina and Covina Chamber of Commerce Big Night Out Taste of Covina on Thursday, June 23, 2016, at 6:00 p.m. at Heritage Plaza; and the Wine Walk on Saturday, June 11, 2016, in support of the Library Literacy Program.

CITY MANAGER COMMENTS

Interim City Manager Penman thanked the City Council for providing him the opportunity to serve in Covina and expressed that he is looking forward to working with Council, staff, and the community during this transition.

CONSENT CALENDAR

A motion was made by Mayor Pro Tem Marquez, seconded by Councilmember King, to approve Consent Calendar items CC 1 – 12 as presented.

Motion approved Consent Calendar items CC 1 – 12 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

- CC 1. City Council approved the Minutes of the May 5, 2016, Special Meeting, and May 17, 2016, Special and Regular Meetings of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.
- CC 2. City Council approved the payment of City demands in the amount of \$4,118,115.81.
- CC 3. Successor Agency to the Covina Redevelopment Agency approved the payment of Agency demands in the amount of \$88,136.36.
- CC 4. City Council: 1) Affirmed the Interim City Manager’s waiver of the formal bid procedures set forth in CMC Sections 2.20.100 through 2.20.160; 2) Made a determination of exemption of the contract award from the California Environmental Quality Act (CEQA) and the CEQA Guidelines; and 3) Authorized the Interim City Manager to execute a Professional Services Agreement with West Coast Arborists, Inc. for tree/care maintenance services for the period of June 1, 2016, through June 30, 2019, in an amount not to exceed \$505,000, with the option of two one-year extensions at the City’s sole discretion and one additional one-year extension upon mutual consent of both the City and West Coast Arborists, Inc.
- CC 5. City Council approved the First Amendment to Professional Services Agreement with Lilley Planning Group, Inc. for providing planning services, and authorized the City Manager to execute the amendment and to transfer \$25,000 from account 1010-4005-51005 to account 1010-4010-51005 within the FY 15/16 Community Development Department Budget.
- CC 6. City Council authorized the Interim City Manager to execute Covina Irrigating Company Stock Assignment Instructions 2016/17, option 2.

- CC 7. City Council adopted **Resolution No. 16-7486** amending the fiscal year 2015-2016 Library Services operating budget to expend the California Library Literacy Services (CLLS) on-going funding to support the development of California Library Literacy Services Programs.
- CC 8. City Council adopted **Resolution No. 16-7487** accepting an easement on an existing street for bus shelter purposes associated with the development of Starbucks at 108 E. Arrow Highway.
- CC 9. City Council adopted **Resolution No. 16-7488** amending the Parks & Recreation Department's fiscal year 2015-2016 Operating Budget for pool repairs and the purchase of pool equipment.
- CC 10. City Council adopted **Resolution No. 16-7489** accepting the public improvements of Tract Map No. 67901, "Citrus Village," located at 1009 N. Citrus Avenue, and authorizing the City Engineer to release improvement and monumentation bonds.
- CC 11. City Council: 1) Approved Change Order No. 3 for Improvements at the Intersection of Workman Street and Hollenbeck Avenue, Project No. T-1407; 2) Adopted **Resolution No. 16-7490** appropriating \$3,157.84 in available Measure R Fund balance to the fiscal year 2015-16 budget and allocating the funds to said project; 3) Accepted the work performed by Palp, Incorporated dba Excel Paving Company for the amount of \$339,101.74; and 4) Authorized the City Clerk to file a Notice of Completion for Public Works Project No. T-1407.
- CC 12. City Council: 1) Approved Change Orders No. 1-3 for Emergency Drainage Improvements at Wingate Park, Project No. D-1203, Federal Emergency Management Agency (FEMA) PW #309(1); 2) Accepted the work performed by FS Contractors Incorporated for the amount of \$60,000.00; 3) Authorized the City Clerk to file a Notice of Completion for Public Works Project No. D-1203; and 4) Directed the Department of Public Works to seek \$19,652.25 in additional FEMA funding for the project to replenish the Parks and Recreation Capital Improvement Program (CIP) Fund contribution to the project.

PUBLIC HEARING – None.

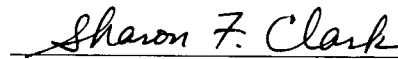
CONTINUED BUSINESS – None.

NEW BUSINESS – None.

ADJOURNMENT

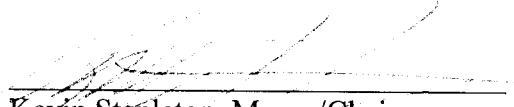
At 8:17 p.m., the meeting of the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority was adjourned to its regular meeting of the Council/Agency/Authority scheduled for Tuesday, June 21, 2016, at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully submitted:



Sharon F. Clark, CMC
Chief Deputy City Clerk

Approved this 21st day of June, 2016:


Kevin Stapleton, Mayor/Chair